

British Society for Research into Learning Mathematics

CONSTITUTION

(with revisions presented to AGM 2016)

Name

1. The Society has the name “The British Society for Research into Learning Mathematics” (BSRLM)

Aims

2. The aims of BSRLM are:
 - To be the major forum for research into mathematics education in this country;
 - To be both an environment for supporting new researchers and a forum for established ones;
 - To be accessible to as wide a range as possible of people interested in Mathematics Education;
 - To promote the conduct and dissemination of research in mathematics education in this country.

Membership

3. Membership is open to anyone interested in research in the area of Mathematics Education.
4. Membership is on an annual basis running from January to December and depends upon payment of a subscription payable on or after 1 January. Levels of subscription are determined by the Annual General Meeting.
5. Memberships will lapse if subscriptions are not renewed by March 31st. If only part-payment of the subscription is received, such part-paid members will continue to receive mailings of the Society but will receive no further copies of RME until such time as their membership is paid in full.
6. Only members have the right to participate in the AGM.
7. No member may make public statements purporting to be representative of the views of the BSRLM membership as a whole.

Organisation of the Society

8. The day to day running of the Society will be the responsibility of the **Executive Committee**, which comprises eight officers: Chair, Treasurer, Secretary, Membership Secretary, Conference Proceedings Editor, Online Communications Co-ordinator, Day Conference Organiser and BERA SIG and Outreach Co-ordinator.
9. The Executive of the BSRLM may, from time to time, respond on behalf of the Society to external consultations on matters of relevance to the Society. The Executive shall seek advice as appropriate from expert members of the Society. Any such response to consultations will be made available to members on the BSRLM website.
10. It is intended that the Society will hold an **Autumn meeting** and at least one other **day meeting** each year. The Executive Committee will seek to locate the meetings at a variety of places around Britain.
11. The **proceedings** of these meetings will be made available to the Society on its website.
12. The **Annual General Meeting** (AGM) will normally take place at the Autumn meeting. (See paragraph 23).
13. The Executive Committee will report to the membership via the AGM and will distribute minutes.

14. An **Open Forum** with the purpose of reviewing policy decisions and directing the course of the Society will be convened, made up of the Executive Committee and other members who are interested in taking part. The Open Forum will convene once a year. Any propositions put by the Open Forum will be included on the agenda for the AGM.
15. Having obtained the permission of the Executive Committee, BSRLM members may form **Special Interest Working Groups** which will be enabled to meet and publish under the aegis of BSRLM. The publications and meetings of these groups should acknowledge the support of BSRLM but should also indicate that they do not represent the views of the membership as a whole.

Composition of the Executive Committee

16. Members of the Executive Committee or members co-opted by the Executive Committee may act as representatives of BSRLM in other organisations and in activities in so far as such participation promotes the aims of the Society.
17. Members of the Executive Committee will be elected by single transferable vote at the AGM, to serve for a period of three years and four months commencing the following January 1st. Members will be elected to a named officer position on Executive. The relevant outgoing officer will support a new officer for a period of four months (January 1st until April 30th).
18. All members of BSRLM are eligible for election to the Committee, including past and retiring Executive Committee members, with the exception of current members with a term of office still to complete on the Committee.
19. Election to the roles will be staggered so that, wherever possible, two or three roles will be up for election together.
20. Nominations, together with the signatures of a proposed and seconder and accompanied by the written consent of the person nominated, must be sent to the Secretary by 31st October. Voting will be by Single Transferable Vote (details of which are set out in Annex 1) at the AGM. Results must be circulated to members by mid-December.
21. The descriptions of the roles and responsibilities of each of the office-holding Committee Members is laid out in Annex 2.
22. In the event of a vacancy occurring between AGMs the Executive Committee has the power to co-opt a replacement for the remainder of the term of office.
23. For special purposes the Executive Committee may invite further members to assist its work for periods of not more than two years.

AGM Structure

24. The agenda for the AGM will include:
 1. Apologies for absence
 2. Minutes of the last meeting (these will be available at the Autumn meeting)
 3. Matters arising from the minutes
 4. Executive committee reports
 5. RME Editorial report
 6. Elections
 7. Resolutions:

Change of Constitution

25. This constitution can only be changed by a vote of at least two thirds of all those BSRLM members present at an AGM. Any change to the constitution must have been presented to the previous AGM.

ANNEXE 1

In STV, in the event of there being more than one candidate, votes will indicate their preference by allocating 1, 2, 3, ... to their choices. Should no candidate achieve more than 50% of the vote, the

candidate (or candidates) with the least number of votes will be eliminated and their votes reallocated. This continues until one candidate achieves more than 50%. If two candidates achieve 50% the one with the greatest number of first choices is declared the winner.

ANNEXE 2 – Roles of the Executive Committee

(Note: this annexe is for information and is not intended to be legally binding. The Executive Committee may wish to make occasional changes. What follows represents the roles as determined at the Executive Committee meeting on 23rd October 2015).

Chair

To chair meetings of the Executive Committee and AGM of the Society

To produce an annual report for the AGM

To represent the Society on Joint Mathematical Council and to report on this to the Executive and the AGM

To be one signatory to the bank accounts of the Society

To liaise with the editors of RME

To manage the arrangements of the Janet Duffin award

To be a member of the RME Editorial Board

Treasurer

To administer the financial affairs of the Society

To be one signatory to the bank accounts of the Society

To produce a financial report at the AGM

Membership Secretary

To update regularly the membership list

To receive membership fees and give the Treasurer the names and addresses of members as they join the Society

To manage the mailing list of members

To pursue 'lapsed' and part-paid members

Secretary

To organise agenda items for Executive meetings and for the AGM

To take minutes at Executive Committee meetings and at the AGM of the Society

To organise the paperwork of Executive meetings and the AGM

To be responsible for correspondence including from the Contact email address on the website

To hold the society's archives

Conference Proceedings Editor

To collect submissions for the Informal Proceedings of day conferences

To collate the Informal Proceedings

To exercise editorial oversight of the Informal Proceedings and arrange for their publication on the website

To liaise with the relevant member of the RME Editorial Board with respect to abstracts from the Informal Proceedings

Day Conference Organiser

To invite contributions for the day conference meetings

To contact and liaise with the local meeting organisers

To organise the programme for the day

To send out the first and second announcements

To organise conference packs

BERA SIG and Outreach Co-ordinator

To co-ordinate, oversee and develop the mission and activities of the Mathematics in Education BERA SIG

To liaise with BERA

To support the organisation of the SIG strand at the annual BERA conference

To liaise with other agencies and organisations who have an interest in mathematics education

Online Communication Co-ordinator

To be responsible for populating and maintaining the website

To be responsible for the Society's social media presence

The Executive Committee as a whole

To be responsible for the day-to-day running of the society

To select locations for meetings

To be responsible for the promotion of BSRLM among the mathematics education community

To guide the strategic development of RME in consultation with the journal editors

To be responsible for RME editorial appointments in consultation with the journal editors

To organise publicity with the aim of increasing members

ANNEXE 2 – The official address for the Society

The official address for the Society will normally be the institutional address of the current Secretary. Where for any reason this is not appropriate, the institutional address of another officer, preferably the Chair, will be substituted.